

City Center Partnership

Board Members Roles & Responsibilities



Mission:

To be a catalyst for the implementation of the [City Center Renaissance Plan](#) and support investments in projects, programs and initiatives that attract increased customers, employees, and residents to the City Center ([map](#)).

Time commitment: 3+ hours monthly (can vary)

CCP Board Members:	
role:	To serve as the leadership body of the City Center Partnership, providing the structure, impetus and direction for the betterment of the City Center.
expectations:	<ul style="list-style-type: none"> • serve as an advocate: be a “champion” for creating strategies and resources • serve as a liaison: provide support and information to CCP officers, CCP members, CCP staff and community members • assist with identifying and securing members, volunteers and resources for designated initiatives
responsibilities:	<ul style="list-style-type: none"> • strategic direction & performance: <ul style="list-style-type: none"> - be strongly committed to the mission and goals of the CCP and the City Center Renaissance Plan - monitor and enhance the organization’s performance - contribute to the implementation of the strategic plan - keep staff informed about opportunities and concerns stakeholders have • fiscal responsibility: <ul style="list-style-type: none"> - monitor finances - use knowledge, understanding and personal networks to spread the word about CCP and secure adequate funding for the organization - identify, cultivate and solicit prospective investors • operations: <ul style="list-style-type: none"> - adopt key operating policies and procedures - ensure that all legal, regulatory and ethical requirements are fulfilled - be knowledgeable about, and provide oversight of, CCP’s operation and services • leadership: <ul style="list-style-type: none"> - accept and engage in specific responsibilities, both on committees or within the general work of the board - assume leadership roles when asked - represent the CCP at community events

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attributes/ profile:	<ul style="list-style-type: none"> • express an interest in the programs and objectives of the CCP • demonstrate flexibility, open-mindedness and problem-solving skills • the willingness to state one’s own convictions, consider other points of view, make constructive suggestions and help the Board make group decisions reflecting the thinking of the total Board, while willing to accept the majority decision when in conflict with one’s own stand • deal openly and directly with CCP officers, GMG staff and other board members
assignments / representation:	<ul style="list-style-type: none"> • serve on at least one committee to include: CityArt, Marketing & Promotions, Aesthetics & Livability, or Business Development & Retention • budget time and plan ahead in order to attend monthly Board meetings and meetings for committees to which one is appointed • contribute to meetings by expressing your point of view • optional participation in E2020 taskforces, civic groups, and other community boards or associations is recommended but not required.
participation:	<ul style="list-style-type: none"> • term: <ul style="list-style-type: none"> - three-year (unless filling an initial term or an unexpired term) - no more than two consecutive terms in office without a break in service of at least one year • meeting attendance: <ul style="list-style-type: none"> - Board meetings: absence of three consecutive meetings, unless confined by illness or other absence approved by the Board, shall be suspended from the CCP Board - may require attendance at non-CCP meetings and other special events • responsible to: the CCP Chair and Greater Mankato Growth, Inc. Board of Directors • voluntary resignation: submit in writing to the CCP Chair
Monthly Time Commitment: (<i>estimates</i>)	<p>Board Meeting: 1.5 hours Committee Meeting: 1 hour Agenda/Minutes Review: .5 hours Projects: 1-3 hours (<i>varies</i>) Community Engagement: 1 hour (<i>varies</i>)</p>